



**SMITTY'S CANADA INC.**

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**BULLETIN #193/21**

DATE: December 22, 2021  
TO: All Locations  
FROM: Kate Orthner - Executive Assistant and Office Manager  
RE: **Head Office Hours During the Holidays**

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Hello Everyone,

I hope everyone is excited and ready for the holidays. Below are the Head Office operating hours for the holiday season:

Friday, December 24 – Closed at 1 PM  
Monday, December 27 – Closed  
Tuesday, December 28 – Closed  
Friday, December 31 – Closed at 1 PM  
Monday, January 3 – Closed

Points of contact for you over the holidays will be as follows:

Operations – Jim 403.930.8740 / Parry 403.930.8735  
Tech / Squirrel – Crystal 403.930.8749  
Marketing – Kelsey 403.930.8748  
Accounting – Janet 403.930.8743  
Purchasing – Darryl 403.930.8747

Feel free to reach out if you have any questions or concerns.

Happy Holidays,

*Kate Orthner*

Kate Orthner  
Executive Assistant and Office Manager